



Doon International School

Riverside Campus Pondha Dehradun-248007, Uttarakhand

Tel: 7253000301 & 7253000302

E-mail: reception@disriverside.com Website: www.disriverside.com

TC WITHDRAWAL FORM

Date: _____

The Principal
Doon International School
Riverside Campus Pondha
Dehradun - 248007
Uttarakhand

My Ward, Miss/ Master _____ Admission No. _____ is
studying in class _____ at your school.

a. I would like to withdraw him/her from Doon International School due to [reason]

b. I understand that I have to clear all dues towards the school before collecting my ward from the School.

c. I request you to issue the Transfer Certificate after I have cleared all dues.

d. I will come to school to pick up my ward and all his/her belongings on
_____ [Date].

e. I understand if all belongings are not collected within fifteen days of his/her departure, the school has the right to discard his/her remaining possessions.

Thanking You,
Yours faithfully,

[Parent's / Legal Guardian's Signature]

Name : _____

Address : _____

Mobile Number: _____

(Approved/Not approved)

(Signature of Principal)